| United States District Cour | Un | NITED | STATES | DISTRICT | Cour' |
|-----------------------------|----|-------|--------|----------|-------|
|-----------------------------|----|-------|--------|----------|-------|

| for the | | | | | | | | |
|---|------------------------------------|--|--|--|--|--|--|--|
| District of | | | | | | | | |
| Plaintiff(s) V. Defendant(s)) Defendant(s) | Civil Action No. | | | | | | | |
| SUMMONS IN A CIVIL ACTION | | | | | | | | |
| To: (Defendant's name and address) | | | | | | | | |
| A lawsuit has been filed against you. | | | | | | | | |
| Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are: | | | | | | | | |
| If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court. **CLERK OF COURT** | | | | | | | | |
| Date: | Signature of Clerk or Deputy Clerk | | | | | | | |

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Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

| was ra | This summons for (nan ceived by me on (date) | | | | |
|--------|--|------------------------------------|--|-----------|----------|
| was ic | • | · | | | |
| | ☐ I personally served | the summons on the individual | | | |
| | | | on (date) | ; or | |
| | ☐ I left the summons | | | | |
| | | , a perso | on of suitable age and discretion who re | sides the | ere, |
| | on (date) | , and mailed a copy to | the individual's last known address; or | | |
| | ☐ I served the summo | ons on (name of individual) | | | , who is |
| | designated by law to a | accept service of process on beh | alf of (name of organization) | | |
| | | | on (date) | ; or | |
| | ☐ I returned the sumn | | ; or | | |
| | ☐ Other (specify): | | | | |
| | My fees are \$ | for travel and \$ | for services, for a total of \$ | | |
| | I declare under penalty | y of perjury that this information | n is true. | | |
| Date: | | | | | |
| | | Server's signature | | | |
| | | | Printed name and title | | |
| | | | Server's address | | |

Additional information regarding attempted service, etc: